

## **Lostwithiel Town Team - Tuesday 21 June 2022**

A Meeting of the Lostwithiel Town Team was held on Tuesday 21 June at 7pm at Lostwithiel Library.

Town team Members in attendance were: -

Chair Councillor Phil Wisdom	Councillor Chrissie Anders
Michelle Nineham	Mark Pearson
John Scott	Dai Sweeney

### **TT030/2022 Apologies**

Apologies were received and accepted from the following Town Team Members: - Sarah Preece, Ian Gillett, Councillor Matt Guy, Councillor Pam Jarrett, Rod Pomery & Christine Walton

### **TT031/2022 Minutes**

The minutes of the meeting held on 17 May 2022 were approved and signed by Town Team Chair Phil Wisdom.

### **TT032/2022 Town Team membership**

It was resolved to appoint Jeff Pearce (Lostwithiel Business Group) & Julie Tamblin (Lostwithiel Business Group) to the Town Team.

### **TT033/2022 Cornwall Council Town Vitality Grant Heritage Buildings formal grant offer**

The Town Team agreed that they did not wish to request any changes to the formal Grant Offer and decided it should go forward to the Town Council for signature as the accountable body.

### **TT034/2022 Gantt charts**

The Town Team agreed that the charts presented by Mark & Sarah provided a good outline programme for both projects and should be included as an appendix to their respective tenders. The Town Team considered some modifications for example expand the Community

Consultation to a two-stage consultation process, listing the Statutory organisations that should be consulted and including visits to locations/areas for examples of best practice.

**TT035/2022      Items for next agenda**

1. To consider appointing a contract management sub-group
2. First draft of Heritage Buildings tender
3. To consider appointing an interview panel
4. To decide interview assessment criteria

The Town Team closed the meeting room door to prevent access and discussed the draft tender document in confidential session.

The meeting closed at 9.00pm.

Chairman

Date