

**Lostwithiel Town Team**  
**Tuesday 21 June 2022**  
**Lostwithiel Library**  
**7pm**

1. Apologies – to receive any apologies.
2. Minutes – to receive the minutes of the meeting held on 17 May 2022 having previously been circulated and taken as read.
3. To formally invite and list any new Town Team members including any requests to represent a Town organisation.
4. Cornwall Council Town Vitality Grant – Heritage Buildings – to consider the formal Grant Offer.
5. Gantt charts – to consider the projected project timelines prepared by TT Members Mark Pearson & Sarah Preece.
6. Items for the next agenda.

Confidential Session

7. Sustainable Transport Project – to consider the first draft of the tender document
8. Promoting the opportunity – to discuss how the TT wish the project opportunity to be advertised
9. Tender interviews/presentations – to discuss and agree if the TT wishes to use this as an evaluation method.
10. Scoping criteria for scoring – to agree the methods to be used to evaluate tenders received.