

Lostwithiel Town Team – Tuesday 16 August 2022

A meeting of the Lostwithiel Town Team was held on Tuesday 16 August 2022 at 7pm at Lostwithiel Library.

Town Team members in attendance were: -

Chair Councillor Phil Wisdom	Councillor Matt Guy
Councillor David Guiterman	Michelle Nineham
Mark Pearson	Jeff Pearce
Rod Pomeroy	& John Scott

TT056/2022 Apologies

Apologies were received and accepted from: -

Vice Chair Sarah Preece, Ian Gillett, Pam Jarrett, Dai Sweeney & Christine Walton.

TT057/2022 Minutes

The minutes of the meetings held on 19 July were approved and signed by Town Team Chair Phil Wisdom. It was decided under minute reference **TT067/2022** that the minutes of 09 August should be annotated with a revised text for Q6. The clerk was asked to make the revised minutes available for approval and signature at the next meeting.

TT058/2022 Town Team membership

No applications were received.

TT059/2022 Town Team Terms of Reference – ‘Non-attendance’

It was agreed to extend the ‘4 consecutive meetings’ rule due to Ian Gillett’s extenuating circumstances.

TT060/2022 Town Team website

It was decided that Westernweb should be asked to remove the two Fore Street photos which feature Duchy Coffee Shop and Mark Royale Antiques due to both businesses no longer being present.

Town Team Members considered that whilst the photos provisionally uploaded were 'nice' they didn't reflect the two projects currently being undertaken and didn't include many areas of the town. It was therefore decided that in addition to needing more photos the extra photos should be more 'warts and all' to illustrate what the 2 x CC part funded projects are aiming to achieve. The clerk was asked to request permission to use some interior photos of Edgcumbe House and Taprell House previously used by the Town Council and asked to circulate an email to all TT Members to ask if they had any photos of the inside of the buildings or sustainable transport use/obvious traffic congestion that may be suitable to use on the new website. It was also suggested that it would be good to get more Town Team member photos uploaded to the website's Members page but that this should be optional.

When the website goes 'live' it was agreed that regular updates and information should be posted i.e., links to Contractsfinder.

TT061/2022 Town Team Sustainable Transport Interview panel/Contracts sub-management group Terms of Reference and delegated authority.

It was agreed to approve the document as drafted and to upload a copy to the website when 'live'.

TT062/2022 Heritage Buildings Project – Interview panel/Contract sub management group

It was decided to appoint the following Town Team Members to the Heritage Buildings Project Transport Interview panel/contract sub management group: -

Chair Councillor Phil Wisdom, Vice Chair Sarah Preece & David Guiterman. It was agreed to ask Dai Sweeney & Christine Walton if they would be prepared to join the panel and to appoint a Chair of the panel after all appointments had been made.

Rod Pomeroy agreed to act as first substitute and Mark Pearson advised that he was quite happy to assist with professional advice when required.

TT063/2022 **Items for next agenda**

None

The meeting closed at 8.45pm.

Chairman

Date